West Virginia University

Benjamin M. Statler College of Engineering and Mineral Resources

**Guidance for completing your Doctoral Degree Plan of Study**

The Plan of Study has many pull-down menus selections making it easier to complete. All other areas are to be typed. Please refer to the College’s Guidelines for Graduate Programs for additional information.

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| --- | --- | --- | --- | --- |
| I. | Select your major from the drop-down menu | | | |
| II. | Select if this is your preliminary or final plan of study | | | |
| III. | Complete the personal data, academic background, employment experience, and details of your plan sections. | | | |
|  | A. | Select your Certificate area, if applicable. NOTE: Only Certificates approved by the University are listed. If you’re not completing any of the following, then leave blank | | |
| IV. | Research Title: Title given to research project | | | |
| V. | List courses being used for your degree | | | |
|  | A | Give course numbers identified by the University (ex. MAE 793) | | |
|  | B | Give course title | | |
|  | C | Give credit hours | | |
|  | D | Semester Completed: ex.: 202301 (Spring 2023) – 202305 (Summer 2023) – 202208 (Fall 2022) | | |
|  | E | List where course was taken, either by WVU or the number school is listed in section B, Academic Background | | |
|  | F | Give grade | | |
|  | G | Mark if the course was used towards master’s degree or doctoral degree | | |
|  | H | If completing a certificate, please mark course with an asterisk after the course number (ex. EE 756\*) | | |
| VI. | Research hours: Indicate all research hours taken. List separately from courses | | | |
| VII. | Indicate the total doctoral course hours and total doctoral research hours | | | |
| VIII. | Complete committee section: Your Chairperson must be a regular member of the Statler College graduate faculty. Refer to the College’s Graduate Catalog page for additional information on the committee requirements | | | |
| IX | Obtain signatures of all listed individuals, **except** the Associate Dean of Academics and Student Performance. | | | |
| X | Submit completed/signed Plan of Study to Student Services, Room 141 Engineering Science Building | | | |
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|  |  | |  |  |
| Note: To graduate, a **cumulative GPA of 3.0** is required of ALL courses taken as a graduate student, *including remedial undergraduate classes if a grade was received,* not just those shown on the submitted Plan of Study. | | | | |

**West Virginia University**

Benjamin M. Statler College of Engineering and Mineral Resources

# Ph.D. Plan of Study for

Preliminary  Final

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| 1. Personal Data | | | | | | | | | |
| Name (Last, First Middle): | |  | | | | | | | |
| Student ID: | |  | | | | | | | |
| Department: | |  | | | | | | | |
| Title: | |  | | | | | | | |
| University Address: | |  | | | | | | | |
| Local Home Address: | |  | | | | | | | |
|  | |  | | | | | | | |
| 1. Academic Background (List in chronological order) | | | | | | | | | |
| College or University | | | | | Dates Attended | | | Degree | GPA |
|  | 1. | | | |  | | |  |  |
|  | 2. | | | |  | | |  |  |
|  | 3. | | | |  | | |  |  |
|  | 4. | | | |  | | |  |  |
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| 1. Employment Experience (List in chronological order) | | | | | | | | | |
|  | 1. | | | | | | | | |
|  | 2. | | | | | | | | |
|  | 3. | | | | | | | | |
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| 1. Details of Plan | | | | | | | | | |
| Certificate in: | | | |  | | | | | |
| Advisory and Examining Committee Chairperson: | | | |  | | | | | |
| Expected Graduation Date: | | | |  | | | | | |
| Departmental Requirements: | | | | | | | | | |
| Qualifying Exam: | | | | Date Passed: | |  | | | |
| Candidacy Examination: | | | | Date Passed: | |  | | | |
| Other Exam/Evaluation [     ]: | | | | Date Passed: | |  | | | |
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| Research Title (Give title or tentative research area): | | | | | | | | | |
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Name (Last, First Middle):

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| Course Subject/No. | Course Title (as given in catalog) | Cr. Hr | Semester Completed | Taken  At | Grade | | MS Credit | PhD Credit |
|  |  |  |  |  | WVU | Other |  |  |
|  | PREPARATORY COURSES |  |  |  |  |  |  |  |
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|  | REQUIRED COURSES |  |  |  |  |  |  |  |
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Name (Last, First Middle):

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| Course Subject/No. | Course Title (as given in catalog) | | Cr. Hr | Semester Completed | Taken  At | Grade | | MS Credit | PhD Credit |
| WVU | Other |
|  | RESEARCH | |  |  |  |  |  |  |  |
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| Total PhD Course Hours | |  |
| Total PhD Research Hours | |  |

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| Name (printed) | Type | Dept. | Signature | Date |
|  | Student |  |  |  |
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|  |  |  |  |  |
|  | Graduate Program Coordinator |  |  |  |
|  | Department Chairperson |  |  |  |
| Dr. Robin Hissam | Associate Dean of Academics and Student Performance | Statler |  |  |